**Houghton Regis Town Council**

**Person Specification for Community Gardener**

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|  | **Essential Attributes** | **Desirable Attributes** |
| **Qualifications** | A relevant professional, technical or vocational qualification to NVQ Level 2, or aboveGood plant knowledge Willing to undertake professional development relevant to role Manual Handling and Risk AssessmentsFull UK driving license Certificated First Aider or willing to undertake the qualification | Industry recognised certificates of competency – LANTRA/NPTCExperience of working in a public gardenRelevant practical experience in ornamental and amenity horticulture  |
| **Experience** | At least 4 years’ experience in maintaining, managing and developing community gardens At least 4 years’ experience in working alongside volunteers Good customer care practices  | Able to effectively use IT  |
| **Knowledge**  | Health and Safety legislation Completing risk assessments Developing safe working practices |  |
| **Personal Attributes** | Hard working, trustworthy team playerWell motivated and pro active Willingness to be responsible and accountable Good communication skills Good organisational skills and record keeping Flexible attitude to work programming and a proactive ‘can do’ approachAbility to maintain high standards of work delivered in a timely fashion Ability to use initiative and prioritise workload and use time effectively |  |
| **Circumstances and Health** | Happy to work outside in all weathersPhysically FitSuitable to work around children Ability to work some evenings and/or weekends, for which time off in lieu may be taken |  |