**Houghton Regis Town Council**

**Person Specification for Community Gardener**

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|  | **Essential Attributes** | **Desirable Attributes** |
| **Qualifications** | A relevant professional, technical or vocational qualification to NVQ Level 2, or above  Good plant knowledge  Willing to undertake professional development relevant to role  Manual Handling and Risk Assessments  Full UK driving license  Certificated First Aider or willing to undertake the qualification | Industry recognised certificates of competency – LANTRA/NPTC  Experience of working in a public garden  Relevant practical experience in ornamental and amenity horticulture |
| **Experience** | At least 4 years’ experience in maintaining, managing and developing community gardens  At least 4 years’ experience in working alongside volunteers  Good customer care practices | Able to effectively use IT |
| **Knowledge** | Health and Safety legislation  Completing risk assessments  Developing safe working practices |  |
| **Personal Attributes** | Hard working, trustworthy team player  Well motivated and pro active  Willingness to be responsible and accountable  Good communication skills  Good organisational skills and record keeping  Flexible attitude to work programming and a proactive ‘can do’ approach  Ability to maintain high standards of work delivered in a timely fashion  Ability to use initiative and prioritise workload and use time effectively |  |
| **Circumstances and Health** | Happy to work outside in all weathers  Physically Fit  Suitable to work around children  Ability to work some evenings and/or weekends, for which time off in lieu may be taken |  |